



Full Time Employment Opportunity

May 29th, 2025

We've Set the Standard Very High on Leadership and Teamwork Join Us to Set It Even Higher!

The Oxford County Community Health Centre (OCCHC) addresses the needs of vulnerable and marginalized populations through a range of wraparound health care and support services. We are immersed in community, breaking down barriers and serving as a catalyst for change, with sites in Woodstock & Tillsonburg. We are seeking a highly motivated and experienced:

DIRECTOR of SERVICES

The **Director of Services** will provide direct oversight for a wide range of operational & regulatory matters, as well as leadership support for selected interdisciplinary teams. *The successful candidate will work closely with the Executive Director in further assessing & redefining the scope of responsibilities & overall position in the first 6 months.*

Operational & regulatory matters include e.g. Privacy/Personal Health Information; Professional Practice; Quality Improvement; Client Experience; Risk Management; Occupational Health & Safety; Human Resource Systems Management; Policy and Procedure maintenance & development; Staff Development; EMR Management; & AODA Compliance.

Team leadership encompasses, for example, Primary Care; Chronic Disease management; Addictions & Mental Health Therapy; Medical Reception; Physiotherapy; Dietetics; Community Outreach; Pediatric Outreach; & Community Dental Clinic.

Compensation & Benefits: Competitive compensation & benefits, including HOOPP pension

Hours of Work: 8:30 – 4:30 Monday to Friday

Reports To: Executive Director

Requirements Include:

- Masters Degree in a related field, from a recognized university, or an undergraduate degree in a Health Care discipline with extensive operational / management experience
- Current Ontario Registration (in good standing) as a Regulated Health Professional required
- Knowledge of community-based primary health care and support programs
- High level of computer / digital proficiency, with advanced skills associated with, for example, an EMR, AI, HR systems, Clinical Connect, Hypercare, to name a few
- Strong leadership and coaching skills; broad experience in Human Resource management
- Works collaboratively and fosters an environment that promotes interdisciplinary teamwork
- Excellent communication, problem-solving and conflict-resolution skills

Quite Simply: We're looking for the right person comfortable with a very diverse role!

ABOUT YOU: you are someone who.....

- Truly embraces our model as a community health centre - passionate about clients directing their own journey, and unwavering in your beliefs about the *social determinants of health*
- You bring passion to the work of developing and supporting teams
- Working collaboratively, you will be adept at effectively addressing both day-to-day operational demands, as well as strategic and organization-wide issues.
- You will focus on skillfully and creatively managing resources to ensure high-quality, accessible services in keeping with the OCCHC Mission, Vision and Values.
- You are transparent in what you know and don't know

Interested?

We are committed to providing a supportive, safe, healthy, and inclusive work environment. Should you require accommodation in making an application, please contact our office at 519-539-1111.

To apply, send your resume and cover letter by e-mail by **Monday, June 16th, 2025**, to resumes@oxchc.ca. We welcome all qualified applicants to apply. However, only those invited for an interview will be contacted. Visit our Website <https://oxchc.ca>.